

Savitribai Phule Shikshan Prasarak Mandal's

SKN SINHGAD COLLEGE OF ENGINEERING

(Approved by AICTE, Recognized by DTE (MS) & Affiliated to Punyashlok Ahilyadevi Holkar, Solapur University, Solapur)

Accredited 'A' Grade by NAAC

At Post- Korti, Taluka-Pandharpur, District-Solapur, Pin-413304



Date- 10/02/2022

Notice

Following committee members of dead stock verification are requested to attend meeting at board room on 14/02/2022 1.30 PM.

Meeting agenda-

1. Formation of teams to verify dead stock at different departments.
2. Understanding of necessity and corrective actions during verification process.
3. Understanding of format required to fill and submit after dead stock verification.
4. Finalizing the required time to complete the task and submission of report.

Sr. No.	Name of Faculty	Signature
1	Prof. A S Kulkarni	
2	Prof. A A Kamble	
3	Prof. V S Bhakare	
4	Prof. A R Masal	
5	Prof. N V Khandekar	
6	Prof G B Birajdar	
7	Prof. V Godase	
8	Prof. A A More	
9	Prof. R S Navale	

Prof S R Koli

Committee Member

Dr. S G Kulkarni

Vice Principal

Dr. K J Karande

Principal



Date: / / 20

Minutes of meetings -

The meeting is held on 14/02/2022 at board room. Following points are discussed.

1. Dead stock verification process -

All requirements during dead stock verification process like dead stock number, central and lab deadstock verification, summarization of overall report in communication with lab incharge and head of department.

2) Format -

Required format shared on official mail id to be filled and submit before 20/02/2022. While writing format complete the process by putting a complete name of equipment, dead stock numbers, quantity, and cost.

The overall labs and central dead stock register should be verified and submit the report on or before 20/02/2022 to prof. S.R. Koli.

ASK - ~~ASK~~

AAK - ~~AAK~~

VSB - ~~VSB~~

ARM - ~~ARM~~

NVK - ~~NVK~~

G B B - ~~G B B~~

V. Godase - ~~V. Godase~~

A.A. More - ~~A.A. More~~

R.S.N. - ~~R.S.N.~~

SRK - ~~SRK~~

S.P.T - ~~S.P.T~~

